

# **BAS(GST)** Business Activity Statement



**Thanks for reaching out to us.** Please provide us the information listed below for BAS lodgement. Send to us the information: [axetax.kim@gmail.com](mailto:axetax.kim@gmail.com) Please nominate us(Mija Kajtar, 26069874) as your **company's Tax agent** on Business portal.

## **1. Company: ABN & TFN**

If Sole trader: Full name, DOB and TFN

## **2. Director(Signatory) details**

- Name
- TFN
- Email address, contact no., address

## **3. Business**

- What industry
- what activities business do?

## **4. Income & expenses**

- Does Business use any accounting program? If yes, Invite us on accounting program Or If you have own bookkeeping, recorded send us.
- Business bank statement, please download **CSV** format
- Payroll details if you have employees

## **5. Copy of previous BAS lodgement in financial year**

Please Send this information to [axetax.kim@gmail.com](mailto:axetax.kim@gmail.com), attach relevant documents in email